

NEWBERRY COMMUNITY SERVICES DISTRICT

Established 1958

Draft Minutes of the Regular Meeting of July 23, 2024, AT 6:00 P.M.

CLOSED SESSION

Called to Order at 4:51 p.m. by President Deel

- **Public Employee Performance Evaluation – General Manager - Gov. Sec. Code 54954.5(e) conducted**

Present were: Directors Deel, Matson and Unger

Absent: Director Springer, Roberts

Closed Session Adjourned at 5:51 p.m.

After an invocation by **Director Deel** the meeting was called to order at 6:06 pm by **Director Deel.** Pledge of Allegiance was led by **Director Roberts.**

Present were: Directors Deel, Matson, Roberts, Springer and Unger.

Also Present: General Manager/Treasurer Vanek; District Secretary Hall, Fire Chief Lanier, Captain Markegard, and members of the Public.

1. Approval of Agenda

Motion by **Director Roberts** and 2nd by **Director Unger** to approve agenda as presented and Items: H and I on the agenda to be discussed together.

Vote: Ayes 5 Directors Deel, Matson, Roberts, Unger, Springer
Noes 0
Absent _____

2. Approval of Minutes

A. Regular Board Meeting Draft Minutes of 6/25/2024

Motion by **Director Deel** and 2nd by **Director Roberts** to approve the Draft Minutes of 6/25/2024 as presented.

Vote: Ayes 4 Directors Deel, Matson, Roberts, Unger, Springer
Noes 1
Absent

3. Public Comments: *Anyone wishing to address any matter pertaining to District business listed on the agenda or not, may do so at this time. However, the Board of Directors may not take action on items that are not on the agenda. The public comment period may be limited to three (3) minutes per person. Any member may speak on any agenda item at the time the agenda item is discussed by the Board of Directors. (Comments will be included in the Supporting Documents if written Reports are submitted to the GM or Secretary by or at meeting time).*

A. General Public:

- Encouragement to go to meetings to get a GMR Radio for awareness of natural disasters and law enforcement information.

- Asking if the Fire Department would be able to do anything regarding creating a structure in case of fires occurring from Clearway batteries.

- Central Cooling Centers aren't present in the area for the community to go to along with access to portable power.

4. Community Reports:

A. Sheriff - Captain Ron Markegard- (Report in Supporting Documents)

5. Reports (to be included in the Minutes or Supporting Documents written Reports must be submitted to GM or Secretary by or at meeting time)

A. General Manager – GM Vanek – *See Supporting Documents*

- Directors are asking for clarification from field representative, Steven Reyes from the Board of Supervisors of Dawn Rowe's office. What is scheduling to move to on Aug. 6th entail of? What is subject to change?

B. Fire Department - Chief Lanier and Rogers – *See Supporting Documents*

- In the event of an earthquake, the Emergency Operation Center (EOC) would be at the CSD building. The Fire Department is also looking into the churches in the area as Emergency Operation Centers.

C. Financial Reports – GM/Treasurer Vanek - *Balance Sheet, Budget vs Actuals - See Supporting Documents*

D. Air Quality Monitors - Director Unger – *Verbal Report Given*

- 2 of the Purple Air are down within the Host families. They need to be checked.
- Air Quality District needs to be contacted regarding the outage at the CSD office.

E. Directors Comments (1 min.) *Verbal Reports Given*

Director Springer: Has started a new job. Gives his apologies for his attendance of meetings due to change in schedule with new position.

Director Matson: Thanks staff for the 3rd of July event. The park looked great and the event was a success.

Director Deel: Very Interesting Luncheon, Helendale was represented by their GM and 2 directors. Director Gail Guinn is setting up getting a CERT program for Helendale. Claire Cozad, Chief of Staff for Supervisor Rowe, introduced our new Field Rep. from Supervisor Rowe's staff Steven Reyes. He will try to be here quarterly. Daggett CSD's well was down 4 days; then one other day. Sherriff department was represented as well as the CHP. I put Shane Hernandez. CHP Public Information Officer in touch with Owen Burch at Newberry Church to provide a class for new drivers.

6. Agenda Items- Discussion/Possible Action

A. Rivers, Trails and Conservation Assistance Grant Program; Discussion/Possible Action, Submitted by Rose Beardshear

Ronnie Shaw reporting for Rose Beardshear:

Carlos Flores, the NPS Landscape Architect assigned to our project, is having some health issues. He will check in after 7/28/2024 with some potential meeting dates in August. Once dates are received, Rose will coordinate with the General Manager and Directors for the best dates.

B. Priority List Update; Discussion/ Possible Action; Submitted by Director Unger

Motion by **Director Roberts and** 2nd by **Director Springer** to accept the revision of the priority list as presented.

Vote: Ayes: 5 Directors Deel, Matson, Roberts, Unger, Springer
Noes: 0
Absent:

C. Community Change Grants Technical Assistance Eligibility Decision Discussion/Possible Action; Submitted by Rose Beardshear. Application due in November.

Ronnie Shaw reporting for Rose Beardshear:

Rose will be meeting with Fire Chief Lanier and Rylan to discuss how we can create an application to help our community be better prepared for floods, droughts or other extreme weather events- emergency preparedness.

Rose emailed Rylan a document outlining the benefits of Climate Resiliency including improved public health and enhanced safety & security. She will schedule a meeting when she returns. Rose has setup a workspace in **grants.gov**.

D. Solar System for Ballpark Discussion/Possible Action; Submitted by Director Matson.

Motion by Director Roberts and 2nd by Director Unger to approve the purchase of the solar system for the scoreboard, not to exceed \$1,200 using ballpark donations.

Vote: Ayes: 5 Directors Deel, Matson, Roberts, Unger, Springer
Noes: 0
Absent: _____

E. CSD Building Commercial Freezer Quotes Discussion/Possible Action; Submitted by Director Matson.

- Contact Rose Love Electric to get an estimate of what's needed to add a circuit for a new Freezer from the options provided.
- Suggestions for the Chamber of Commerce, NSEDA and Mojave Trails donate or setup a donations event to obtain the commercial freezer.

F. Abandoned Well Discussion/Possible Action; Submitted by Director Matson.

- Eagle Well Drilling has been contacted and will provide an estimate. A few more well companies will be contacted for quotes, including Empire Well Drilling.

G. Staff Wages for 2024-2025 Discussion/Possible Action Submitted by Director Matson.

Motion by Director Deel and 2nd by Director Matson to raise the General Manger wages to \$21.50/hour and make it retroactive to July 1, 2024.

Vote: Ayes: 5 Directors Deel, Matson, Roberts, Unger, Springer
Noes: 0
Absent: _____

Motion by Director Deel and 2nd by Director Matson to raise Board Secretary wage to \$20.50/ hour and make it retroactive to July 1, 2024.

Vote: Ayes: 5 Directors Deel, Matson, Roberts, Unger, Springer
Noes: 0
Absent: _____

Motion by **Director Deel** and 2nd by **Director Matson** to increase Fire Chief Lanier's wage to \$23.41/hour and make it retroactive to July 1, 2024.

Vote: Ayes: 4 Directors Deel, Matson, Roberts, Unger, Springer
Noes: 1
Absent: _____

H. CSDA Annual Conference on September 9, 2024, for the General Manager to attend, Discussion/Possible Action; Submitted by Director Unger.

Motion by **Director Deel** and 2nd by **Director Springer** to authorize the attendance of the General Manager and Board Secretary" to attend "So You Want to be a General Manager" Pre-Conference workshop on September 9, 2024, and not to exceed \$1,100.

Vote: Ayes: 5 Directors Deel, Matson, Roberts, Unger, Springer
Noes: 0
Absent: _____

I. CSDA 2024 Annual Conference /Exhibitor Showcase & Board Secretary Clerk Conference Discussion/Possible Action; Submitted by Director Deel.

Motion by **Director Deel** and 2nd by **Director Springer** to approve our Board Secretary to attend the CSDA Board Secretary Clerk Conference on October 21-23,2024 for in the amount not to exceed \$1,700.

Vote: Ayes: 5 Directors Deel, Matson, Roberts, Unger, Springer
Noes: 0
Absent: _____

Motion by **Director Springer** and 2nd by **Director Deel** to allow and send Director Matson to the CSDA Annual Conference Exhibit Showcase on September 9-12, 2024 and the cost not to exceed \$1,900.

Vote: Ayes: 5 Directors Deel, Matson, Roberts, Unger, Springer
Noes: 0
Absent: _____

**7. Approve Bills Paid and Presented; Discussion/Possible Action;
GM/Treasurer Vanek**

Motion by Director Unger and 2nd by Director Roberts to approve bills paid and presented.

Vote: Ayes 5 Directors Deel, Matson, Roberts, Unger, Springer
Noes: _____
Absent: _____

8. Old and New Business

- Discuss Federal Grant for funding for the Ballpark (Dir. Matson)
- Get sound system estimates (Dir. Deel)

9. Adjournment

Motion by Director Unger and 2nd by Director Springer to adjourn the meeting.

Vote: Ayes: 5 Directors Deel, Matson, Roberts, Unger, Springer
Noes: 0
Absent: _____

Meeting adjourned at: 9:11 p.m.

The next Regular Meeting is scheduled for August 27, 2024.

Paula Deel, President

Date

Marchelle Hall, District Secretary

Date

