**NEWBERRY COMMUNITY SERVICES DISTRICT**

Established 1958

A REGULAR MEETING OF THE BOARD OF DIRECTORS WILL BE HELD AT THE NEWBERRY COMMUNITY CENTER 30884 NEWBERRY ROAD, NEWBERRY SPRINGS, CALIFORNIA ON

September 24, 2024, AT 6:00 P.M.

In compliance with the American with Disabilities Act and Government Code section 54954.2, if you need special assistance to participate in the District Meeting or other services offered by the District, please contact the District Office at (760) 257-3613. Normal office hours are Wednesday, Thursday and Friday from 12 p.m. until 4 p.m.

**AGENDA**

Call the meeting to order- - Pledge of Allegiance

Roll Call: Director Deel, Director Matson, Director Roberts, Director Springer, Director Unger

**Approval of Agenda**

1. **Approval of Minutes**
2. Regular Board Meeting Draft Minutes of 8/27/2024
3. **Public Comments:** *Anyone wishing to address any matter pertaining to District business listed on the agenda or not, may do* so *at this time. However, the Board* of *Directors may not take action on items that are not on the agenda. The public comment period may be limited to three* (3) *minutes per person. Any member may speak on any agenda item at the time the agenda item is discussed by the Board* of *Directors. (Comments will be included in the Supporting Documents if written Reports are submitted to the GM or Secretary by meeting time).*
4. General Public
5. Community Reports- County Supervisor Rowe-Steve Reyes, Field Representative
6. Sheriff Captain Ron Markegard
7. CHP Sargent Carmichael
8. **Reports** *(to be included in the Supporting Documents written Reports must be submitted to GM or Secretary)*
9. General Manager – GM Vanek
10. Fire Department - Chief Lanier
11. Financial Reports – GM/Treasurer Vanek - Balance Sheet, Budget vs Actuals
12. Air Quality Monitors - Director Unger
13. Directors Comments (1 min.)
14. **Agenda Items- Discussion/Possible Action**
15. **Rivers, Trails and Conservation Assistance Grant Program - Discussion/ Possible Action; Submitted by Rose Beardshear**

Report of the Site visit by Carlos Flores, our NPS Landscape Architect and to inform the Community on the progress of the Rivers, Trails and Conservation Assistance Grant.

1. **Abandoned Well** **- Discussion/Possible Action; Submitted by GM Kayleen Vanek**

Update from Paul Deel. (Paul will submit report)

1. **Bounce House Risk Management - Discussion/Possible Action; Submitted by Fire Chief Lanier.**

Risk Transfer, Permit Process, Best Practices and Special Events Coverage when using a Bounce House for the community. NCSD should be named additional insured.

1. **Community Alert System - Discussion and Possible Action; Submitted by Director Unger.**

Report from Fire Chief Lanier

1. **Emergency Operating Center (EOC) Preparedness - Discussion and Possible Action; Submitted by Director Unger.**

Update from Director Unger.

1. **PurpleAir Air Quality Monitoring Termination - Discussion and Possible Action; Submitted by Director Unger.**

The NCSD has maintained a set of PurpleAir air quality monitors east of the Clearway Daggett Solar Power project. These monitors require periodic maintenance which has been provided by an NCSD Board member volunteer. It appears that community use of these monitors is now minimal therefore the NCSD can discontinue the operation of these monitors.

Director Unger was going to check on the monitor’s homes; if family is willing to take on the maintenance we can leave them in place. We appreciate your diligence.

1. **New Policy 2021 Separation from District Employment - Discussion/Possible Action; Submitted by Director Deel.**

Tabled from August 27th Regular Meeting; A new policy from the CSDA Sample Policies updated to better fit NCSD. The complete CSDA policy is included with strikeouts showing text suggested to be removed and red underlined text showing changes.

It is recommended that we adopt Policy Number 2021 – Separation from District Employment

1. **Review of Policy 1040 Claims Against The District - Discussion/Possible Action; Submitted by Director Deel.**

The purpose of this policy is to provide direction to District staff for processing and resolving (if possible) property damage claims against the District.

It is recommended we approve Policy 1040 as revised.

1. **Review of Policy 4025 Expenditure Reimbursement - Discussion/Possible Action; Submitted by Director Unger.**

It is recommended that Policy 4025 Expenditure Reimbursement be approved as revised.

1. **Allocation of Property Taxes that Funds Special Districts - Discussion/Possible Action; Submitted by Director Deel**

We have been pursuing information on how to increase the NCSD’s funding. So far we have contacted the offices of Supervisor Rowe, San Bernardino County Tax Assessor, and San Bernardino County Controller.

1. **Approve Bills Paid and Presented; Discussion/Possible Action; GM/Treasurer Vanek**
2. **Old and New Business**
3. **Adjournment**