

# NEWBERRY COMMUNITY SERVICES DISTRICT

Established 1958

## Draft Minutes of the Special Meeting of JANUARY 30, 2025, AT 6:00 P.M.

After an invocation by Paul Deel the meeting was called to order at 6:12pm by Board President Paula Deel. The Pledge of Allegiance was led by President Paula Deel.

**Present:** Directors Deel, Matson, Roberts, Springer, and Unger.

**Also Present:** General Manager/Treasurer Vanek, District Secretary Hall, Fire Chief Lanier and members of the Public.

### 1. Approval of Agenda

Motion by Director Roberts and 2<sup>nd</sup> by Director Unger to accept the agenda as presented.

Vote: Ayes 5 Directors Deel, Matson, Roberts, Springer, Unger  
Noes \_\_\_\_\_  
**Unanimous**

2. **Public Comments:** *Anyone wishing to address any matter pertaining to District business listed on the agenda or not, may do so at this time. However, the Board of Directors may not take action on items that are not on the agenda. The public comment period may be limited to three (3) minutes per person. Any member may speak on any agenda item at the time the agenda item is discussed by the Board of Directors. (Comments will be included in the Supporting Documents if written Reports are submitted to the GM or Acting Secretary by or at meeting time).*

### 3. Agenda Items- Discussion/Possible Action

Newberry Springs Board of Directors discussion with possible action regarding acquiring property to expand the Newberry Fire Department and Community Services District.

Motion by Director Unger and 2<sup>nd</sup> by Director Roberts that the Newberry CSD will put in place a legally constituted purchase process that, when successfully completed, will lead to the purchase of a parcel or adjacent parcels of land on which to build a fire department, NCSD offices, a community center building and park. This legally constituted purchase process will be in accord with all San Bernardino County and State of California rules and regulations pertaining to property purchase by Special Districts.

Vote: Ayes 4 Directors Deel, Matson, Roberts, Unger  
Noes 1 Director Springer

**2<sup>nd</sup> Motion:**

Motion by Director Springer and 2<sup>nd</sup> by Director Matson to start the process of set property APN parcels 0532281030000 ,0532281040000 ,05322810050000 as stated providing that the property meets our due diligence provided by our agent and being acceptable by the CSD to purchase said properties. And to purchase in the amount of and not exceeding \$106, 930.00 as stated on the buyer expert estimate report and stated at the meeting tonight with funds coming from account #117 (Reserve Admin/Bk Fund).

Vote: Ayes   4   Director Springer, Roberts, Matson, Deel

Noes   1   Director Unger

**The Motion is Passed.**

- CSD General Manager, Kayleen Vanek and Newberry Fire Department Engineer Rylan Lanier will work together in the purchasing process of the property. An updated status will be presented in the General Manager's reports on a monthly basis.

**4. Adjournment**

Motion by Director Roberts and 2<sup>nd</sup> by Director Matson to adjourn the meeting.

Vote: Ayes   5   Directors Deel, Matson, Roberts, Springer, Unger

Noes   0  

**Unanimous**

**Meeting adjourned at 7:20 P.M.**