

NEWBERRY COMMUNITY SERVICES DISTRICT

Established 1958

Minutes of the Regular Meeting of October 22, 2024, AT 6:00 P.M.

After an invocation by Director Unger meeting was called to order at
5:59 pm by **Director Deel**. The Pledge of Allegiance was led by **Director Deel**.

Present were: Directors Deel, Matson, Roberts and Unger

Also Present: General Manager/Treasurer Vanek, Fire Chief Lanier, Captain Markegard, and members of the Public.

Absent: District Secretary Hall (**Attending CSDA Conference**)

Director Springer arrived at 7:18 p.m.

1. Approval of Agenda

- Delete Item 2: Reports
- Director Unger would like added: Purchase of AED Defibrillator

Motion by **Director Roberts** and 2nd by **Director Unger** to approve the agenda as discussed and adjusted to move and said agenda items.

Vote: Ayes 4 Directors Deel, Matson, Roberts, Unger
Noes 0
Absent 1 Director Springer

2. Approval of Minutes

A. Regular Board Meeting Draft Minutes of 9/24/2024

Motion by **Director Unger** and 2nd by **Director Roberts** to approve the draft minutes of September 24, 2024 Regular Board Meeting.

Vote: Ayes 4 Directors Deel, Matson, Roberts, Unger
Noes 0
Absent 1 Director Springer

3. Public Comments: *Anyone wishing to address any matter pertaining to District business listed on the agenda or not, may do so at this time. However, the Board of Directors may not take action on items that are not on the agenda. The public comment period may be limited to three (3) minutes per person. Any member may speak on any agenda item at the time the agenda item is discussed by the Board of Directors. (Comments will be included in the Supporting Documents if written Reports are submitted to the GM or Secretary by meeting time).*

A. General Public

- Rose Beardshear: Pistachio Festival email has been sent to GM and Director Unger.

B. Sheriff Captain Ron Markegard

C. CHP Sargent Carmichael (**ABSENT**)

4. Reports *(to be included in the Supporting Documents written Reports must be submitted to GM or Secretary)*

A. General Manager – GM Vanek

B. Fire Department - Chief Lanier

C. Financial Reports – GM/Treasurer Vanek - *Balance Sheet, Budget vs Actuals*

D. Directors Comments (1 min.)

5. Agenda Items- Discussion/Possible Action

**A. Rivers, Trails and Conservation Assistance Grant Program - Discussion/
Possible Action; Submitted by Rose Beardshear**

A report was submitted by Rose Beardshear on the current status of the project and is in Supporting Documents.

**B. Bounce House Risk Management- – Discussion/ Possible Action;
Submitted by Fire Chief Lanier.**

A discussion of the Bounce House Risk Management was conducted. This will be taken off the agenda.

C. Emergency Operating Center (EOC) Preparedness - Discussion/Possible Action; Submitted by Director Unger.

An update from Director Unger was given. This will be kept on the agenda for a more thorough plan.

Motion by Director Unger and 2nd by Director Roberts to approve up to \$3,000 for a backup portable generator to power the CSD building in an emergency

Vote: Ayes 1 Director Unger
Noes 4 Directors Deel, Matson, Roberts, Springer
Absent _____

D. Community Alert System- Discussion/Possible Action; Submitted by Director Unger.

Tabled to November 2024 Meeting for response from CHP Captain Meeker on presentation on Lithium Battery Hazards by Operations Emergency Services (O.E.S.).

E. Homelessness in our Community - Discussion/Possible Action; Submitted by Director Matson

There was contact attempted to the county to get an ordinance, but NCSD has yet to receive a response. The staff will reach out to other resources.

F. Spring Fest 2025- Discussion/Possible Action; Submitted by Director Matson

To be kept on the Agenda for November 2024 Meeting for further planning and discussion.

G. Assembly Bill 992- Discussion Only; Submitted by Director Deel.

A new policy from the CSDA Sample Policies updated to better fit NCSD was discussed with no further action at the moment.

H. Scoreboard Kickball Tournament Ballfield- Discussion Submitted by Director Matson

The scoreboard has been fixed with repairs done under warranty.

I. November and December 2024 Meeting Date Changes- Discussion and Possible Action; Submitted by Director Deel.

Motion by Director Deel and 2nd by Director Roberts to move the Regular CSD Meeting from November 26th to November 19th and December 24th Regular Meeting to December 10th of 2024.

Vote: Ayes 5 Directors Deel, Matson, Roberts, Unger, Springer
Noes 0
Absent _____
Unanimous

J. Policy 1040 Claims Against The District- Discussion and Possible Action; Submitted by Director Deel.

Motion by Director Matson and 2nd by Director Roberts to accept Policy 1040 as revised by our Attorney.

Vote: Ayes 5 Directors Deel, Matson, Roberts, Unger, Springer
Noes _____
Absent _____
Unanimous

K. Policy 2021 Separation From District Employment - Discussion and Possible Action; Submitted by Director Deel.

Motion by Director Roberts and 2nd by Director Matson to accept Policy 2021 as advised by our Attorney.

Vote: Ayes 5 Directors Deel, Matson, Roberts, Unger, Springer
Noes 0
Absent _____
Unanimous

L. Purchasing of a AED Defibrillator for the CSD- Discussion and Possible Action; Submitted by Director Unger.

TABLED TO NOVEMBER MEETING

6. Approve Bills Paid and Presented; Discussion/Possible Action; GM/Treasurer Vanek

Motion by Director Roberts and 2nd by Director Matson to approve Bills Paid and Presented.

Vote: Ayes 5 Directors Deel, Matson, Roberts, Unger, Springer
Noes 0
Absent _____
Unanimous

7. Old and New Business

NONE

8. Adjournment

Motion by Director Deel and 2nd by Director Roberts to adjourn meeting.

Vote: Ayes 5 Directors Deel, Matson, Roberts, Unger, Springer
Noes 0
Absent _____
Unanimous

Meeting Adjourned at 8:26 p.m.

The next Regular Meeting is scheduled for November 19, 2024

Paula Deel
Paula Deel, President

11-21-2024
Date

Kayleen Vanek
Kayleen Vanek, General Manager

11-21-2024
Date